

M.D. OF GREENVIEW

DEBOLT LIFT STATION FORCEMAIN

APPENDIX A

1. QUOTATION FORM

1.1 RESPONDENT INFORMATION

Please fill out the following form, and name one person to be the contact for this RFQ response and for any clarifications or amendments that might be necessary. Appendix A must be included in your submission.	
Full Legal Name of Respondent:	Glen Armstrong Construction Ltd.
Any Other Relevant Name Under Which the Respondent Carries on Business:	
Street Address:	8122 - 102 Avenue
City, Province / State:	Peace River, Alberta
Postal Code:	T0H 1W0
Phone Number:	780-624-2101
Fax Number:	780-624-2103
Company Website (If Any):	www.glenarmstrongconstruction.com
RFQ Contact Person and Title:	Mark Schwab, General Manager
RFQ Contact Phone:	780-624-2101
RFQ Contact Facsimile:	780-624-2103
RFQ Contact E-mail:	mark@gac ltd.ca

1.2 ACKNOWLEDGEMENT OF TERMS OF REFERENCE AND GOVERNING LAW

- .1 The respondent acknowledges that this RFQ process will be governed by the specific Terms of Reference and Governing Law set out in this RFQ, and that, among other things, the Terms of Reference and Governing Law confirm that this procurement process does not constitute a formal legally binding bidding process, and that there will be no legal relationship or obligations created until the MD accepts the respondent's offer in writing.

1.3 ABILITY TO PROVIDE DELIVERABLES

- .1 The respondent has carefully examined this RFQ and has a clear and comprehensive knowledge of the Deliverables required. The respondent represents and warrants its ability to provide the Deliverables in accordance with the requirements of the RFQ for the pricing set out below and has provided a list of any subcontractors to be used to complete the proposed contract.

1.4 NON-BINDING PRICE ESTIMATES

- .1 Respondents should provide pricing for the Deliverables described hereunder:
 - .1 See Schedule of Prices – Specification Section 00431
 - .2 The respondent confirms that the pricing information provided is accurate. The respondent acknowledges that any inaccurate, misleading, or incomplete information, including withdrawn or altered pricing, could adversely impact the acceptance of its RFQ or its eligibility for future work.
 - .3 The respondent acknowledges that the pricing is quoted in Canadian dollars and includes all applicable duties and taxes except Goods and Services Tax (GST), which should be itemized separately, all labour and material costs, all travel and carriage costs, all insurance costs, all bonding costs, all costs of delivery to the MD, all costs of installation and set-up, including any pre-delivery inspection charges and all other overhead, including any fees or other charges required by law.

1.5 ADDENDA

- .1 The proponent is deemed to have read and accepted all addenda issued by the MD prior to the Deadline or Issuing Addenda. The onus remains on proponents to make any necessary amendments to their response based on the addenda. The proponent is requested to confirm that it has received all addenda by listing the addenda numbers or, if no addenda were issued, by writing the word “None” on the following line: 1 & 2. Proponents who fail to complete this section will be deemed to have received all posted addenda.

1.6 CONFLICT OF INTEREST

- .1 Prior to completing this portion of the Form of Offer, respondents should refer to the following definition of Conflict of Interest:

“Conflict of Interest” includes, but is not limited to, any situation or circumstance where:

 - .1 in relation to the bidding process, the respondent has an unfair advantage or engages in conduct, directly or indirectly, that may give it an unfair advantage, including but not limited to (i) having, or having access to, information in the preparation of its RFQ that is confidential and not available to other respondents, (ii) communicating with any person with a view to influencing preferred treatment in the RFQ process, or (iii) engaging in conduct that compromises, or could be seen to compromise, the integrity of the open and competitive RFQ process and render that process non-competitive and unfair; or
 - .2 in relation to the performance of its contractual obligations contemplated in the contract that is the subject of this procurement, the respondent’s other commitments, relationships, or financial interests (i) could, or could be seen to, exercise an improper influence over the objective, unbiased and impartial exercise of its independent judgement, or (ii) could, or could be seen to, compromise, impair or be incompatible with the effective performance of its contractual obligations.

- .2 If the box below is left blank, the respondent will be deemed to declare that (a) there was no Conflict of Interest in preparing its RFQ; and (b) there is no foreseeable Conflict of Interest in performing the contractual obligations contemplated in the RFQ.

Otherwise, if the statement below applies, check the box.

- The respondent declares that there is an actual or potential Conflict of Interest relating to the preparation of its RFQ, and/or the respondent foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the RFQ.

- .3 If the respondent declares an actual or potential Conflict of Interest by marking the box above, the respondent must set out below details of the actual or potential Conflict of Interest:

- .4 The following individuals, as employees, advisers, or in any other capacity (a) participated in the preparation of our RFQ; **AND** (b) were employees of the MD and have ceased that employment within twelve (12) months prior to the submission deadline:

Name of Individual:
Job Classification:
Department:
Last Date of Employment with the MD:
Name of Last Supervisor with the MD:
Brief Description of Individuals Job Functions:
Brief Description of Nature of Individual's Participation in the Preparation of the Submission:

(Repeat above for each identified individual)

- .5 The respondent agrees that, upon request, the respondent shall provide the MD with additional information from each individual identified above in the form prescribed by the MD.

1.7 CONFIDENTIAL INFORMATION OF PROPONENT


- .1 A proponent should identify any information in its response, or any accompanying documentation supplied in confidence for which confidentiality is to be maintained by the MD. The confidentiality of such information will be maintained by the MD, except as otherwise required by law or by order of a court or tribunal. Proponents are advised that their responses will, as necessary, be disclosed on a confidential basis, to the MD's advisers retained for the purpose of evaluating or participating in the evaluation of their responses. If a proponent has any questions about the collection and use of personal information pursuant to this RFQ, questions are to be submitted to the MD Contact.

1.8 SIGNATURE OF PROPONENT REPRESENTATIVE AND WITNESS

- .1 Appendix A – Quotation Form must be signed by the person authorized to sign on behalf of the Proponent along with name and signature of a witness. Please sign below and submit with your quotation.



Signature of Witness



Signature of Proponent Representative

Melisa Bowling
Name of Witness

Mark Schwab, General Manager
Name and Title

Date: February 24, 2022

I have Authority to Bind the Proponent